

**BRETHERTON FINLAYSON CONSULTANTS LIMITED  
JOB APPLICATION FORM**

Thank you for applying for a job with Bretherton Finlayson Consultants Limited (“BCL Ltd”). In order for us to consider your application fully, we require you to fill out this form, which is our standard job application form.

Please complete this form and sign at the end where indicated. This document will be held on file as part of your application, and if you are successful it will be included in your personal file. This document will be used only for the purposes of your employment and may not be released otherwise without your written consent.

Complete the following section on education and training and personal interests:

- 1 List all relevant qualifications you have obtained, including details of when they were awarded and where from.

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- 2 List your last three positions of employment, including roles held and relevant time frames.

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- 3 Have you had any criminal convictions in the last seven years in any way involving acts of violence or which call into question your honesty, trustworthiness or judgment and/or any convictions prior to that which resulted in you receiving a term of imprisonment?

**YES NO**

If yes for the above please give a brief summary of the nature of these charges

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4. Are you involved in any criminal proceedings for which charges are threatened or pending or which are otherwise unresolved? **YES** **NO**

If yes for the above, please give a brief summary on the nature of these charges

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5. Have you ever been dismissed by any of your previous employers? **YES** **NO**

If yes to the above, please give a brief summary of why this occurred and when.

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6. Please describe below all health related conditions or concerns that you have suffered from and/or do suffer from that may affect your ability complete any tasks that you may encounter in any employment with BCL Ltd. If you need further information before answering this question then please discuss this with us.

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Please give a brief description as to why you would like to work for BCL Ltd.

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8. Please supply a Copy of Your Drivers Licence and an up to date curriculum vitae with this Application

Consent and acknowledgement

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Do you consent to BCL Ltd retaining the information contained in this application form for the purposes of considering your suitability for any other position which may arise within this company or associated companies in the future?

**YES NO**

Do you consent to BCL Ltd undertaking verbal reference checks regarding your suitability to undertake employment, including verifying the details contained in this application form and/or the information contained in any accompanying CV?

If yes, please list three referees, their contact details and their positions:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Do you consent to BCL Ltd undertaking a full criminal check and/or credit check for the purposes of determining your suitability as an employee?

**YES NO**

You acknowledge and agree that if you commence employment with BCL Ltd before the results of any relevant check are received, then it can cancel your employment agreement and/or dismiss you if the subsequent results of any check received are, in its view, unfavourable.

**YES NO**

You agree that you have disclosed all information that may be materially relevant to whether you receive a job offer and/or obtain employment with BCL Ltd. You agree that the information contained within this application and/or any accompanying documents including your CV is correct. You understand that by disclosing any false or misleading information and/or by omitting to disclose any information that may be relevant to this matter, you may render any resulting contract of employment liable to immediate termination.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_